

Georgetown Village
Condominium 

FRONT DOOR ACCESS CONTROL SYSTEM FORM

(Please print clearly)

ADDRESS: *Building Number:* _____ *Unit Number:* _____

TELEPHONE NUMBER: _____

System works with only area codes: 202/240/301/410/703

4 DIGIT

PERSONAL ACCESS CODE

REQUESTED: # _ _ _ _

PRINT NAME: _____

SIGNATURE: _____

DATE: _____

Return completed form to:

**Management Office
11400 Commonwealth Drive
North Bethesda, Maryland 20852-2867
Attn: Front Door Access Control System**

Georgetown Village Condominium

FRONT DOOR ACCESS CONTROL SYSTEM

RESIDENTS

To Enter:

Press # (Pound) and release; then enter 4-digit Personal Access Code. Door will buzz and allow you to open the door and enter.

OR



Use your trash room/storage room/back door key.

To Admit a Visitor:



Press "9" on your telephone key pad to release the front door, when you receive a telephone call from a visitor.

VISITORS

Press unit number ONLY.

DELIVERY PERSONS

Press unit number ONLY.

OR

Press "000" to access the Management Office, if resident does not answer.